

Graphics Technology - TVCA Requirements

(Think, Value, Act, Communicate)

Excellence in Thinking:

Comprehension: Can comprehend and analyze facts, data, requirements and expectations in order to accomplish course objectives. Is attentive, asks appropriate questions, doesn't ask questions already answered in class and doesn't ask questions that he/she could answer independently. Takes notes during demonstrations or lecture. Reads all assignments and instructions. Can provide in-depth accurate analysis of facts, data or ideas presented. Seeks supplemental resources.

Independent learning: Seeks outside additional resources related to the subject matter. Shows initiative during learning process without needing to be prompted. Demonstrates ability to follow instructions provided without the support of instructor, lab assistants or classmates. Seeks supplemental resources.

Problem solving: Demonstrates they are attempting to solve problems by using the information provided and/or resources available, applies deductive reasoning and applies fundamentals learned to future projects. Demonstrates the ability to use appropriate resources to find answers to their questions. Seeks supplemental resources.

Progressive Learning: Applies principles, facts and data previously learned in order to accomplish course objectives. Rarely repeats errors.

Process: Applies procedures, principles and themes to complete course objectives. Goes beyond minimal requirements from concept to finish. Researches topics thoroughly in advance. Documents ALL process. Does not skip important steps in the creative process.

Excellence in Valuing:

Initiative/Motivation: Demonstrates initiative and enthusiasm toward the course objectives and career goals beyond the basic course requirements. Exhibits a desire to learn more about a graphics career. Networks with fellow classmates and industry professionals. Attends related events and/or is a participating member of industry clubs/organizations.

Self evaluation: Reviews work and assignment requirements prior to submission, reviews evaluations and critiques in order to improve skills. Takes the initiative to perform 'LifeMap' self-evaluations and classroom self-evaluation opportunities. Does not wait until the last minute to review work. Can identify and remedy any learning-related weaknesses.

Improvement: Provides evidence of improved work based upon recommendations of classmates or instructor. Applies suggestions from previous assignment evaluations and critiques and the critiques and evaluations of others'. Work clearly improves during the semester technically and aesthetically. Proofreads and corrects frequently. Runs spell check and corrects work before turning it in.

Professionalism: Exhibits a professional level approach to presentation of work and pride in work produced. Demonstrates time and care went into the execution and craft of the final presentation. All rationale was strongly supported with target audience in mind for final execution.

Respects Opinion: Demonstrates respect for the constructive criticism of others. Sees value in viewing things from multiple viewpoints other than their own. Welcomes feedback on how they can improve their final outcomes.

Excellence in Communication:

Verbal interaction: Uses non-confrontational, non-abusive, socially appropriate and grammatically correct tone and language in order to communicate ideas and suggestions to instructor and classmates. Responds to email or other types of communication within a reasonable amount of time. Appropriately responds to instructor evaluations or critique comments in a non-defensive and non-argumentative way and in a way that doesn't discourage feedback from others.

Express concepts: Demonstrates the ability to articulate their design solutions and methods while correctly using industry-standard vocabulary to accomplish their communication goals.

Participation: Is attentive and offers constructive criticism or praise without prompting, does not talk while others are talking or instructor is presenting material.

Excellence in Acting:

In-class Conduct: Conducts themselves in a socially appropriate manner, physically, that does not distract from the learning environment. Follows stated rules of classroom conduct as defined in syllabus and/or student handbook. Does not sleep during class. Only utilizes computer, cell phones and other classroom distractions when instructed to do so. Does not use computer during lecture or demonstration unless instructed to do so.

Preparation: Is aware of scheduled activities regardless of whether or not they were announced by the instructor and arrives to class prepared with required assignments and tools.

Out of class work: spends a minimum of 3 hours for each credit hour OUTSIDE OF CLASS doing assignments and/or meeting course requirements. Comes to class with work demonstrating progress outside of class and doesn't attempt to work on assignments during class time unless instructed to do so.

Meeting deadlines: Turns in all project requirements by the due date and time scheduled. Does not attempt to complete assignments in the time that occurs immediately before class or during the first few minutes of class.

Time management: Prioritizes school, work and/or family obligations in order to accomplish course objectives in a way that does not interfere with the amount of time needed to apply concepts taught, execute assignments or in a way that reduces the amount of learning that ought to occur. Work clearly demonstrates enough time was spent.

Attendance: Arrives to class on time, doesn't leave early, hasn't missed any classes regardless of whether or not it is considered an 'excused' absence by the instructor. (An absence is an absence regardless of the reason).

Responsibility: Does not attempt to make excuses or blame others (people, equipment, technology, unforeseen events) for inappropriate actions, unpreparedness or poor planning on their behalf. Assumes responsibility for their part in team assignments. Adjusts behaviors and actions to prevent repeated unplanned circumstances from occurring. Understands their grade is earned based upon their performance and ability to meet constraints/requirements.